

Date: 26 June 2015



District Council

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Dear Sir/Madam

Environment and Economy Scrutiny Committee Agenda - 2 July 2015

Notice is hereby given that a meeting of the Environment and Economy Scrutiny Committee will be held at 6.45 pm on Thursday, 2 July 2015 at the Council Chamber, Town Hall, Penrith.

1 Apologies for Absence

2 Appointment of Vice-Chairman

To appoint a Vice-Chairman of the Environment and Economy Scrutiny Committee for the 2015-2016 Municipal Year.

3 Declarations of Interest

To receive declarations of the existence and nature of any private interests, both disclosable pecuniary and any other registrable interests, in any matter to be considered or being considered.

4 Scrutiny Review Work Programme 2015-2016 (Pages 3 - 8)

To consider report CLS52/15 of the Director of Corporate and Legal Services which is attached

5 Scrutiny Committee Work Plan (Pages 9 - 18)

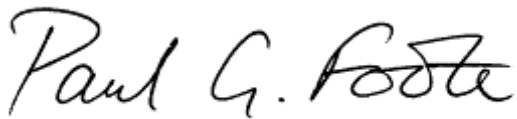
To consider report CLS53/15 of the Director of Corporate and Legal Services which is attached.

6 Any Other Items which the Chairman decides are urgent

7 Date of the Next Scheduled Meeting

The next scheduled meeting of the Committee will be held 15 October 2015.

Yours faithfully



P G Foote
Director of Corporate and Legal Services

Democratic Services Contact: *Sam Bagshaw Ext 2160*

Please Note: Access to the internet in the Council Chamber and Committee room is available via the guest wi-fi – no password is required

Encs

For Attention

All members of the Council

Chairman – Councillor M Smith (Independent Group)

Vice Chairman – TBD

Councillors

A Armstrong, Conservative Group
Miss P Breen, Conservative Group
I Chambers, Conservative Group
A Hogg, Conservative Group
D Holden, Liberal Democrat Group
S Jackson, Conservative Group

Mrs V Kendall, Conservative Group
T C Ladhams, Independent Group
W Patterson, Independent Group
V Taylor, Liberal Democrat Group
J G Thompson, Conservative Group
M Tonkin, Independent Group

Standing Deputies

D Banks, Independent Group
J Derbyshire, Liberal Democrat Group
Ms P Godwin, Independent Group
Mrs E Martin, Conservative Group
Mrs A Meadowcroft, Conservative Group

K Morgan, Independent Group
J Owen MBE, Conservative Group
H Sawrey-Cookson, Independent Group
J Tompkins, Liberal Democrat Group

Report No:CLS52/15

Eden District Council

**Environment and Economy Scrutiny Committee
2 July 2015**

Scrutiny Review Work Programme 2015 - 16

Reporting Officer: Director of Corporate and Legal Services

1 Purpose of Report

- 1.1 The purpose of the report is to inform Members of the outcomes of the Scrutiny work programme consultation process undertaken between January- March 2015 and of the outcomes of the Scrutiny Work Programme Seminar which was held on the 4 June 2015. Also to invite the Committee to agree the topics allocated to the Environment and Economy Committee for review over the coming municipal year.

2 Recommendation:

- | |
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| <p>1. That the 2015-16 Scrutiny Review Work Programme be noted.</p> <p>2. That the topics allocated to the Environment and Economy Committee be agreed for the 2015-16 Scrutiny Review Work Programme.</p> |
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3 Report Details

- 3.1 Each year the Scrutiny Co-ordinating Board sets the annual Scrutiny review work programme. The programme is based on a wide consultation process that was undertaken during 26 January-26 March 2015. The initial consultation process invited suggestions from all Councillors, as well as producing an article for the Cumberland and Westmorland Herald, utilising social media including Facebook and Twitter and writing to parish magazines to encourage service users in Eden to get in touch. We also wrote to every Parish or Town Council and contacted all the secondary schools in Eden to ask for suggestions. We also asked all members of staff at Eden via the corporate bulletin board and contacted all the Senior Management Team for suggestions.
- 3.2 Once the work programme consultation closed, a seminar was held prior to the start of the Scrutiny Co-ordinating Board meeting on the 4 June to which all non-Executive Members were invited. This seminar allowed non-Executive members the opportunity review all of the suggestions received and prioritise the topics that they felt would benefit from further scrutiny.
- 3.3 The topics that were selected at the seminar on 4 June formed the Scrutiny Work Programme for 2015 – 16. At the seminar, topics were prioritised against the Council Plan objectives and by identifying those suggestions which are most likely to add value to the work of Eden District Council over

the next year. The finalised work programme is attached at **Appendix A** to this report.

- 3.4 The topics chosen to form the work programme have been allocated to each Board or Committee depending on which Portfolio Holder's area they fall into. Each topic being reviewed will be developed into a full project scope before the review commences.
- 3.5 In addition, when the work programme was set, account was taken of what may be emerging issues for the Council in terms of its future plans. Also, sufficient time was left in the schedule to allow for additional topics to be added to the work programme at any point later in the year.
- 3.6 When the Work Programme has been agreed, Member Services Officers will contact non-Executive Members and invite them to participate in the reviews on the work programme.

4 Policy Framework

- 4.1 The Council has four corporate priorities which are:
Decent Homes for All
Strong Economy, Rich Environment
Thriving Communities
Quality Council
- 4.2 This report helps meet the Quality Council corporate priority

5 Implications

5.1 Legal

- 5.1.1 There are no legal implications arising from this report.

5.2 Financial

- 5.2.1 Any decision to reduce or increase resources must be made within the context of the Council's stated priorities as set out in its Council Plan 2015-19 as agreed at Council on 16 April 2015.
- 5.2.2 There are no proposals in this report that will reduce or increase resources.
- 5.3.3 Any finance required to undertake scrutiny reviews will be taken from the agreed scrutiny budget.

5.3 Equality and Diversity

- 5.3.1 The Council has to have regard to the elimination of unlawful discrimination and harassment and the promotion of equality under the Equality Act 2010 and related statutes.
- 5.3.2 There are not any specific Equality and Diversity issues associated with this report, though Equality and Diversity issues will be considered by the individual reviews that have been prioritised.

5.4 Environmental

5.4.1 The Council has to have due regard to conserving bio-diversity under the Natural Environment and Rural Communities Act 2006.

5.4.2 None arising from this report.

5.5 Crime and Disorder

5.5.1 Under the Crime and Disorder Act 1998 the Council has to have regard to the need to reduce crime and disorder in exercising any of its functions.

5.5.2 The Council's designated Crime and Disorder Panel is the Housing and Communities Scrutiny Committee. An item on the work plan will be considered by the Housing and Communities Panel whilst they are acting as the Crime and Disorder Panel.

5.6 Children

5.6.1 Under the Children Act 2004 the Council has to have regard to the need to safeguard and promote the welfare of children in the exercise of any of its functions.

5.6.2 None arising directly from this report, though local secondary school pupils were consulted on the work programme.

5.7 Risk Management

5.7.1 Scrutiny is about involving members of the public in its work, usually via consultation

5.7.2 The Council has a duty placed upon it to involve communities and risks its reputation if it does not do so.

P G Foote

Director of Corporate and Legal Services

Governance Checks:

Checked by or on behalf of the Chief Finance Officer	✓
Checked by or on behalf of the Monitoring Officer	✓

Background Papers:

None

Contact Officer: S Bagshaw

Telephone Number: 01768 212160

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Scrutiny Work Programme Topics 2015 - 16

A workshop was held on the 4 June prior to the Scrutiny Co-ordinating Board meeting, where Councillors attended to discuss the consultation responses gathered through January – March 2015.

It was acknowledged that would be important to leave capacity within the review work programme to accommodate emerging issues and suggestions from new Members.

The following topics were recommended as reviews (in no particular order):

Topic	Suggested Terms of Reference	Council Plan Corporate Objective
Future delivery of services: Review of the blue collar contracts – e.g. weekly waste collections, public toilet cleaning and maintenance. Are we getting value for money? Do contractors fulfil their contractual obligations to a satisfactory standard?	To undertake a value for money review of the existing blue collar contract, focusing specifically on the areas of waste collection and public toilet cleaning and maintenance.	Strong Economy, Rich Environment
The use of Penrith and Alston Community Hospitals	Penrith and Alston Hospitals. Many patients are sent or transferred to Carlisle often for minor complaints, with a need through the Better Care Fund to promote integrated health and social care services and treat patients closer to home, what role do community hospitals such as Penrith play, particularly in areas like Eden where we do not have an A&E department within our district boundaries?	Thriving Communities
Heritage – Eden has significant heritage assets including historic buildings, landscapes and collections. I am referring here to the district as a whole, not just assets that are owned or managed by the Council. Do	Does Eden make the best use of our heritage assets to promote economic development, tourism and provide citizens with recreational and educational opportunities in relating to the historic	Thriving Communities

we make the most use of our heritage assets to promote economic development including tourism and to provide citizens with recreational and educational opportunities?	environment	
A review into how greater devolution of services to Town and Parish Councils in Eden might work (also known as Place Based Budgeting).	To identify Council the demand/enthusiasm to devolve services to Town/Parish Councils in Eden and identify services that could potentially be devolved.	Thriving Communities
Joint working: A scrutiny review (potentially a joint scrutiny review) should be undertaken to objectively consider all of the options available to local government in Cumbria, check the proposed savings and make recommendations on a suitable way forward.	Officer comment: Officers would recommend that pre-scoping meetings would need to be undertaken before setting a terms of reference for this topic in order to discuss the issues involved with partner agencies.	Quality Council
Review of the Council's Single Site Project	Single site project – a review comparing the estimated costs with the actual costs so far. What are the real savings and how can these be achieved, what is happening to Mansion House and what is happening to the car park?	Quality Council

Report No: CLS53/15

**Eden District Council
Environment and Economy Scrutiny Committee**

2 July 2015

**Scrutiny Work Plan
Report of the Chairman**

1 Purpose of Report

- 1.1 This report is a standing item and sets out the current and potential future agenda items for the Environment and Economy Scrutiny Committee. The report invites suggestions for possible agenda items from all non-Executive Members.

2 Recommendation:

That any future agenda items at the next or future meetings be agreed.
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3 Report Details

- 3.1 The work plan allows all non-Executive Members the opportunity to suggest possible agenda items for Scrutiny meetings. The agenda items for each committee meeting will ultimately be determined by the Chairman. The work plan is attached as **Appendix A** to this report.
- 3.2 The work plan outlines known agenda items and items suggested by non-Executive Members. Members are invited to discuss the work plan and agree any items that they would like to receive at their next meeting and agree any agenda items which they may wish to receive at future meetings. The scheduling of agenda items will be undertaken in consultation with the Chairman and relevant service areas.
- 3.3 Any agenda item suggested should be within the remit of the Board or Committee considering the report.
- 3.4 The following topics were suggested as part of the Scrutiny Work Programme Consultation, carried out between January and March this year. These topics were considered by officers to be more suitable as agenda items or briefings:

Three suggestions about littering – suggesting scrutiny review into how best to improve the situation in Eden	To assess the extent of littering within Eden, how this compares with similar local authority areas and investigate methods of deterring and educating people.	Briefing: Officer or Portfolio Holder briefing to assess work being undertaken presently
A review into fly tipping / rubbish clearing in Eden.	To assess the extent of fly tipping/rubbish clearing within Eden in order to identify the scale, compare with similar local authorities and identify possible methods of deterrents and education.	Briefing: Officer or Portfolio Holder briefing to assess work being undertaken presently
Review of business rates	To feed into a national review of Business Rates that is presently being undertaken.	Briefing- initially to find out status of national review to ensure scrutiny involvement would be timely

3.5 It is for the members of the Committee to decide if any of the items above should be added to the Work Plan in the form suggested ie as briefings.

3.6 The Committee can also consider the refreshed Portfolio Roles and Responsibilities as attached at **Appendix B** to this report when considering additional agenda items for the Committee's Work Plan.

4 Policy Framework

4.1 The Council has four corporate priorities which are:

Decent Homes for All
Strong Economy, Rich Environment
Thriving Communities
Quality Council

4.2 This report meets the Quality Council corporate priority by ensuring that the Council has good governance arrangements in place and is operating in an open and transparent way, with Members who are kept informed and motivated.

5 Implications

5.1 Legal

- 5.1.1 There are no legal implications associated with this report.

5.2 Financial

- 5.2.1 Any decision to reduce or increase resources must be made within the context of the Council's stated priorities, as set out in its Council Plan 2015-19 as agreed at Council on the 16 April 2015.

There are no proposals in this report that would reduce or increase resources.

5.3 Equality and Diversity

- 5.3.1 The Council has to have regard to the elimination of unlawful discrimination and harassment and the promotion of equality under the Equality Act 2010 and related statutes.

- 5.3.2 None arising from this report.

5.4 Environmental

- 5.4.1 The Council has to have due regard to conserving bio-diversity under the Natural Environment and Rural Communities Act 2006.

- 5.4.2 None arising from this report.

5.5 Crime and Disorder

- 5.5.1 Under the Crime and Disorder Act 1998 the Council has to have regard to the need to reduce crime and disorder in exercising any of its functions.

- 5.5.2 None arising from this report.

5.6 Children

- 5.6.1 Under the Children Act 2004 the Council has to have regard to the need to safeguard and promote the welfare of children in the exercise of any of its functions.

- 5.6.2 None arising from this report.

5.7 Risk Management

- 5.7.1 The work plan helps to maintain clear and transparent decision making which assists in maintaining the reputation of the Council.

6 Reasons for decision/recommendation

- 6.1 The inclusion of the work plan allows Scrutiny members to have a greater sense of ownership over their meetings, which assists with maintaining member engagement in the decision making process.

P G Foote
Director of Corporate and Legal Services

Governance Checks:

Checked by or on behalf of the Chief Finance Officer	✓
Checked by or on behalf of the Monitoring Officer	✓

Background Papers:

None

Contact Officer: S Bagshaw

Telephone Number: 01768 212160

Appendix A

Scrutiny Work Plans

The Scrutiny Work Plans are updated at every Scrutiny meeting and contain a list of upcoming agenda items and possible future agenda items. Suggestions for agenda items are welcomed from any non-Executive Councillor. If you would like to suggest an agenda item, please contact the Chairman and lead officer for the Scrutiny Board or Committee outlining your suggestion and why you feel it would be a useful agenda item.

If you have any further queries or would like to make a suggestion, please e-mail scrutiny@eden.gov.uk

Agenda Item Title	Report Author	Directorate	Scrutiny Function
Environment and Economy Scrutiny Committee – lead officer Samantha Bagshaw			
Meeting date : 2 July 2015			
Scrutiny Work Programme 2015-16	Chairman of the E&E/Scrutiny Officer	Corporate and Legal Services	Policy development
Scrutiny Work Plan 2015 - 16	Chairman of the E&E/Scrutiny Officer	Corporate and Legal Services	Policy development
Meeting date			
Portfolio Holder Update			Holding the Executive to account
Meeting date			

Appendix A

Portfolio Holder Update			Holding the Executive to account
Meeting date			
Portfolio Holder Update			Holding the Executive to account
Meeting date			
Portfolio Holder Update			Holding the Executive to account
Environment and Economy Scrutiny Committee – Future Agenda Items			

Policy Areas and Executive Functions included in the Portfolios

	Officer Lead
1. Leader Portfolio Strategic Direction of the Council and Council Plan Strategic Leadership Transformation External Relations Executive Oversight Strategic Partnerships Marketing Ensuring a balanced budget shared with the Resources Portfolio Holder Emergency Planning and Business Continuity The Allocation of Major Projects or Initiatives The Leader will have the responsibility for achieving the Council's priority of a Quality Council and the delivery of the Corporate Priorities Council Communications	Robin Hooper
2. Resources Portfolio Financial management and planning including ensuring a balanced budget shared with the Leader Financial Services Revenues and Benefits Land and Asset Management The organisational structure and management processes of the Council Human Resources The Management of Succession Supporting the delivery of Quality Council priority, particularly in relation to financial services Procurement and Procurement Strategy Data Protection and Freedom of Information Policy on General Fund Reserves Oversight of establishing other methods of service delivery (including commercial entities) Representing the Council on SPARSE Customer Services Equality and Diversity Staff and Member Training Information Technology	David Rawsthorn

	Officer Lead
Oversight of Complaints (including Ombudsman decisions)	
3. Services Portfolio Regulatory and Licensing Policy Legal Democratic Services Waste Collection and Recycling Joint Working with the County Council and other authorities on Waste Street Cleansing and grounds maintenance Environment Agenda (Cleaner and Greener) Environmental Health and Food Safety Relationships with Environment Agency / DEFRA Responsibility for the delivery of the priority of a Quality Environment Environmental Sustainability and Wellbeing Cemeteries Public Toilets Footway lighting	Paul Foote
4. Housing and Health Portfolio The delivery of the strategic housing function The delivery of the Council's role as the local housing authority Housing Grants Housing provision within the District and the delivery of the decent Homes Standard Relations with RSLs and Housing Providers The consideration of housing need in the District Climate Change Renewable Energy/Hard to Heat Homes Public Health Agenda Older Person Services Armed Forces Covenant Delivery of Decent Homes for All	Ruth Atkinson
5. Economic Development Portfolio Economic Strategy Economic Vitality and Development Employment within the District The promotion of Apprenticeships Relations with businesses and the Chambers of Trade The implementation of Broadband and communication	Oliver Shimell

	Officer Lead
facilities and services within the District Town Centres Markets Tourism and Tourist Information Centres Relations with Education Providers in the District The Vitality and Viability of the Market Towns and Rural Areas in the District Transport and Car Parking	
6. Communities Portfolio Neighbourhood Planning The Local Plan Liaison with and Devolution of Functions to Town and Parish Councils The distribution of the Community Fund Community Engagement and Empowerment Sports and Recreation Leisure, the Arts and Cultural Services Community Safety and Crime and Disorder Rural Issues Children and Young People Development of Parks and Open Spaces Working with the Third Sector	Ruth Atkinson

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